

May 14, 2013

**Re: Application for Employment – Teacher-on-Call (TOC) - Job Code 217854**

Dear Mr. Stanley,

It is a pleasure to introduce myself to you as a candidate for the Elementary TOC position with the Langley School District. Working as a classroom teacher and TOC for eight years led me to discover my passion for special education and as a result, I recently completed my PBD in Special Education at Simon Fraser University. I am particularly interested in continuing my career with the Langley School District because I thrive on the diversity of teaching in both rural and urban schools, and the district has a mix of the two. My skills and interests are well-suited to the district's schools and programs of choice, and its mentoring program is very appealing to me because it enables teachers to grow professionally by exchanging knowledge, ideas and resources.

In every teaching position I have held I have brought four key strengths to the table: the consistent development of positive, respectful relationships with students that motivate learning and recognize individual learning styles; exceptional lesson planning and classroom management; the ability to adeptly and independently resolve issues that arise in the classroom, and; a patient, reliable, and flexible character. I expanded this skill set as a PBD student by specializing in the nurture of students with giftedness, learning disabilities, special needs, and Autism Spectrum Disorder. The understanding of exceptionalities, lifespan development and individual differences that the program gave me has better equipped me to both create an inclusive classroom setting that supports the success of all students and to provide tailored education in learning resource rooms. My qualifications as a teacher are further enhanced by my experience as a Distress Services Volunteer with the Vancouver Crisis Centre, which trained me to be a non-judgmental listener and sensitive, effective communicator. Lastly, a 'Helping Relationships' course that I took as a PBD student has bolstered my capacity to build strong and healthy relationships with students, parents and colleagues.

I am confident that the previously mentioned attributes (which are further detailed in the attached resume) qualify me as an ideal candidate for the position. Your consideration is very much appreciated and I look forward to meeting with you for an interview.

Sincerely,

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